

## † Request for DEGREE CERTIFICATION LETTER

This letter is provided as a service to graduate students needing documentation that completion of degree requirements. This letter will be prepared **ONLY AFTER ALL PLAN OF STUDY GRADES HAVE BEEN POSTED** and all terminal activities have been completed.

Students should view their DEGREE EVALUATION on SELF -SERVICE (NOT Blackboard) before placing a request to be certain that all degree requirements have been met.

This letter will not be provided to students who have a HOLD on their academic record. Degree Certification letters are not provided after official Transcripts with awards posted are available from the Transcript office.

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